

**THE MAPLE RIDGE COMMUNITY FOUNDATION**

Financial Statements

September 30, 2017



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## Paterson Schultz Volpatti Colley

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\*denotes a professional corporation

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### Independent Auditors' Report

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#### To the Members of The Maple Ridge Community Foundation

We have audited the financial statements of The Maple Ridge Community Foundation, which comprise the statement of financial position as at September 30, 2017 and the statements of operations and changes in net assets, statement of changes in net assets - restricted funds and statement of cash flows for the year then ended, and a summary of accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Foundation as at September 30, 2017 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

**Independent Auditor's Report to the Members of The Maple Ridge Community Foundation (Continued)**

**Report on Other Legal and Regulatory Requirements**

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Maple Ridge, BC  
February 15, 2018

*PSVC*

**PSVC CHARTERED PROFESSIONAL ACCOUNTANTS**

**THE MAPLE RIDGE COMMUNITY FOUNDATION**  
**STATEMENT OF OPERATIONS AND STATEMENT OF CHANGES IN NET ASSETS**  
Year Ended September 30, 2017

	2017	2016
<b>REVENUE</b>		
<b><u>Restricted</u></b>		
Donations	\$ 146,202	\$ 137,747
Grants	37,355	-
Investment income	17,845	9,746
Gain (loss) on sale of marketable securities	33,233	(576)
	234,635	146,917
<b><u>Unrestricted</u></b>		
Administration fees	15,343	13,091
Annual dinner	45,981	39,430
Federal grant	3,229	-
Golf event	45,394	29,758
Unrealized gain (loss) on marketable securities	(24,249)	51,108
	85,698	133,387
	320,333	280,304
<b>EXPENSES</b>		
<b><u>Restricted</u></b>		
Administration fees	15,343	13,091
Bursaries	3,500	2,500
Grants	84,905	26,746
	103,748	42,337
<b><u>Unrestricted</u></b>		
Advertising and promotion	10,886	9,770
Audit	1,506	1,025
Annual dinner	26,110	16,524
Golf event	21,269	19,810
Insurance	1,958	1,906
Office and sundry	10,637	8,773
Office services	13,093	13,780
Subcontracts	31,640	23,643
	117,099	95,231
	220,847	137,568
<b>Excess of revenue over expenses</b>	99,486	142,736
<b>Restricted Fund Transfers</b>	(130,887)	(104,579)
<b>Net surplus (deficit)</b>	(31,401)	38,157
<b>Net assets, beginning of year</b>	82,392	44,235
<b>Net assets, end of year</b>	<b>\$ 50,991</b>	<b>\$ 82,392</b>

The accompanying notes are an integral part of these financial statements.

**THE MAPLE RIDGE COMMUNITY FOUNDATION**  
**STATEMENT OF CHANGES IN NET ASSETS - RESTRICTED FUNDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2017**

	Net Assets Beginning of the Year	Donation Income	Disbursements Withdrawals	Investment Income (Loss)	Transfers from (to) Unrestricted	Net Assets End of the Year
Anne and Richard Vogel Fund	8,628		611	428	128	8,317
Austin Pelton Memorial Fund	31,411		2,224	1,559	466	30,280
Brian Elliott Family Fund	15,474	1,000	1,152	818	244	15,896
Bruce Johnston Fund	24,963		1,768	1,239	370	24,064
Community Chest	6,180	10,500	5,000	141	77	11,744
Community Endowment Fund	178,395	84,314	56,383	10,874	3,239	213,961
Dave & Donna Telep Fund	15,341		1,086	761	227	14,789
Daykin Family Fund	250	2,125	102	52	21	2,305
Directors' Endowment	9,806		694	487	145	9,453
Dunning Family Fund	9,174	1,000	691	484	147	9,820
Endowment for Physically Disabled	8,846			457	137	9,166
Environmental Endowment Fund	19,324			998	299	20,022
EPR Maple Ridge Langley	4,350	3,350	397	242	89	7,456
Findlay Gunnell Sandor		4,000	195	103	37	3,872
Founders' Cup Charity Classic	66,236	5,000		3,431	1,045	73,621
Founders' Cup Special Fund	22,142			1,143	343	22,942
John & Douglas King Family Fund	30,100	1,100	2,193	1,549	463	30,094
Mark's Youth Fund	9,988			516	155	10,349
Marv Jones Family Fund	7,622		540	378	113	7,347
Mussallem Youth Fund	61,416	4,326	9,250	2,930	868	58,554
Mussallem Vocational Education Fund	71,155	3,824	1,500	3,589	1,097	75,970
Patrick Smith Family Fund	1,791		127	89	27	1,726
R.M. Youth Advocacy Fund	54,036			2,790	838	55,989
Ralph and Bonnie Telep	11,000		779	546	163	10,604
Ridge Meadows Hospice Society Fund	37,352	350		1,947	584	39,065
Ridge Meadows Seniors Fund	12,445			643	193	12,895
Robert Harrison Family Fund	9,355	1,000	719	515	154	9,998
Robson Family Fund	13,313	6,669		954	284	20,652
Ron and Alma Jones Fund		50,000		1,997	581	51,416
Ron Merkley Memorial Library Fund	10,720			554	166	11,107
Rotary of Haney Endowment Fund	102,191			5,277	1,584	105,885
Rotary of Haney Youth	1,284	5,000		572	156	6,700
Shantz Family Fund	6,938		491	344	103	6,688
Stephen & Joanne Telep Fund	10,393		736	516	154	10,019
Tom Meier Fund	24,963		1,768	1,239	370	24,064
Turell Brown Memorial Scholarship	3,563			184	55	3,692
Van Vloten Cultural Fund	14,216			734	220	14,730
<b>2017 TOTALS</b>	<b>914,362</b>	<b>183,557</b>	<b>88,405</b>	<b>51,078</b>	<b>(15,343)</b>	<b>1,045,249</b>
<b>2016 TOTALS</b>	<b>809,783</b>	<b>137,747</b>	<b>29,246</b>	<b>9,170</b>	<b>(13,091)</b>	<b>914,362</b>

The accompanying notes are an integral part of these financial statements.

**THE MAPLE RIDGE COMMUNITY FOUNDATION**  
**STATEMENT OF CASH FLOWS**  
Year Ended September 30, 2017

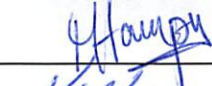

	<b>2017</b>	<b>2016</b>
<b>Cash flows from (for) operating activities:</b>		
Excess (deficiency) of revenue over expenses	\$ 99,486	\$ 142,736
Changes in non-cash working capital		
Government agencies recoverable	361	(1,332)
Accounts receivable	(3,000)	273
Accounts payable and accrued liabilities	5,508	(3,162)
	<u>102,355</u>	<u>138,515</u>
<b>Cash flows from (for) investing activities:</b>		
Investments	(151,572)	(126,246)
<b>Increase (decrease) in cash</b>	(49,217)	12,269
<b>Cash, beginning of year</b>	71,681	59,412
<b>Cash, end of year</b>	<u>\$ 22,464</u>	<u>\$ 71,681</u>

The accompanying notes are an integral part of these financial statements.

**THE MAPLE RIDGE COMMUNITY FOUNDATION**  
**STATEMENT OF FINANCIAL POSITION**  
September 30, 2017

	2017	2016
<b>ASSETS</b>		
Current:		
Cash	\$ 22,464	\$ 71,681
Accounts receivable	3,000	-
Government agencies recoverable	2,134	2,495
	27,598	74,176
Investments - note 2	965,702	814,129
Endowment fund - note 3	110,000	110,000
	<b>\$ 1,103,300</b>	<b>\$ 998,305</b>
<b>LIABILITIES AND NET ASSETS</b>		
Current:		
Accounts payable and accrued liabilities	\$ 7,060	\$ 1,551
Net assets		
Unrestricted	50,991	82,392
Restricted	1,045,249	914,362
	1,096,240	996,754
	<b>\$ 1,103,300</b>	<b>\$ 998,305</b>

On behalf of the Board

 Director  
 Director

Feb 15, 2018 Date  
Feb 15, 2018 Date

# THE MAPLE RIDGE COMMUNITY FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

Year Ended September 30, 2017

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### PURPOSE OF THE ORGANIZATION

The Maple Ridge Community Foundation is a local charitable organization that uses the funds and property entrusted to it for such charitable purposes as will, at the sole discretion of the Board of Directors of the Foundation, most effectively assist, encourage and promote the well-being and quality of life of the residents of the Municipality of Maple Ridge.

The Foundation is registered with the Charities Division, Canada Revenue Agency and is classified as a public foundation. As such, it is exempt from federal income tax and can issue charitable donation receipts.

The Foundation is also a registered society under the Society Act of British Columbia as a not-for-profit organization.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Foundation have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO) and include the following significant accounting policies.

#### Income Taxes

The Foundation is exempt from provincial and federal income tax.

#### Revenue Recognition

The Foundation recognizes revenue from donations in the period in which such amounts are received. Donations which are restricted for specific purposes are recognized as revenue in the appropriate restricted fund.

Subsequent use of these restricted funds are shown as expenses in the period in which the disbursements are made and they are charged against the appropriate restricted fund.

#### Investments

The Foundations investments in Marketable Securities, consisting entirely of shares of publicly traded companies on Canadian and US exchanges, are initially and subsequently measured at fair value. Changes in fair value are recognized in net income in the period incurred. Transaction costs that are directly attributable to the acquisition of these investments are recognized in net income in the period incurred.

#### Contributed Services

Volunteers contribute many hours per year to assist the Foundation in carrying out its service delivery activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

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**THE MAPLE RIDGE COMMUNITY FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
Year Ended September 30, 2017

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONT'D**

**Use of Estimates**

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results may differ from those estimates and would impact future results of operations and cash flows.

**Financial Statement Presentation**

In accordance with, the CICA Handbook Section 1401 General Standards of Financial Statement Presentation, management has made its assessment and concluded there is no issue regarding the Foundation's ability to continue as a going concern based on the assumption that the current revenue levels will not significantly decline. If there are significant declines in revenues, expenses will be adjusted to match.

**2. INVESTMENTS**

Investments are represented by the following:

	<b>2017</b>	<b>2016</b>
Cash	\$ 54,039	\$ 9,446
Marketable securities	911,663	804,683
	<b>\$ 965,702</b>	<b>\$ 814,129</b>

The cost of investments at September 30, 2017 was \$937,804 (2016 \$763,127).

**3. ENDOWMENT FUND**

In 2003, the Foundation established an endowment fund, The Maple Ridge Community Foundation Endowment Fund, managed by the Vancouver Foundation. The capital of the Fund and any additional contributions are held permanently by the Vancouver Foundation and the earnings are paid to the Maple Ridge Community Foundation for its activities. The total capital held in the Endowment Fund at September 30, 2017 is \$110,000 (2016 \$110,000).

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# THE MAPLE RIDGE COMMUNITY FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

Year Ended September 30, 2017

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### 4. RISK MANAGEMENT

The Foundation uses comprehensive risk management procedures to limit the risks inherent in the use of financial instruments. Risks include credit, currency, interest rate, liquidity and market risks. The significant risks that the Foundation is exposed to are noted below.

#### Foreign Exchange Risk

The Foundation has an exposure to foreign currency fluctuations on its foreign currency denominated assets and liabilities. Such foreign exchange currency fluctuations will continually affect the Foundation's income. As at September 30, 2017, the following items are denominated in US currency and have been converted to Canadian currency:

	2017 CAD\$	2016 CAD\$
Cash	\$40,751	\$ 431
Securities	\$ 0	\$ 39,159

#### Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will affect the fair value or future cash flows of the Foundation's financial instruments. The Foundation is exposed from time to time to the interest rate risk as a result of holding fixed rate cash equivalent investment of varying maturities. The Foundation reduces the risk that it will realize a loss as a result of a decline in the fair value of these investments by limiting these investments to highly liquid securities with short-term maturities.

#### Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The entity is exposed to all three types of risk.

### 5. CAPITAL MANAGEMENT

The Foundation defines its capital for capital management purposes as cash. The Foundation's objectives when managing capital is to maximize its cash flows from investments and fundraising activities in order to maintain sufficient liquidity to fund its ongoing commitments.

The Foundation monitors and achieves its capital management objective, which is unchanged from prior years, through short and long term liquidity plans, to which it makes changes in light of changes in economic conditions.

The Foundation expects its current capital resources will be sufficient to carry out its ongoing operations. There are no external restrictions on the Foundation's capital.

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