

THE MAPLE RIDGE COMMUNITY FOUNDATION

Financial Statements

September 30, 2018



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*denotes a professional corporation

Independent Auditors' Report

To the Members of The Maple Ridge Community Foundation

We have audited the financial statements of The Maple Ridge Community Foundation, which comprise the statement of financial position as at September 30, 2018 and the statements of operations and changes in net assets, statement of changes in net assets - restricted funds and statement of cash flows for the year then ended, and a summary of accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Foundation as at September 30, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Independent Auditor's Report to the Members of The Maple Ridge Community Foundation (Continued)

Report on Other Legal and Regulatory Requirements

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Maple Ridge, BC
January 15, 2019

PSVC

PSVC CHARTERED PROFESSIONAL ACCOUNTANTS

THE MAPLE RIDGE COMMUNITY FOUNDATION
STATEMENT OF OPERATIONS AND STATEMENT OF CHANGES IN NET ASSETS
Year Ended September 30, 2018

	2018	2017
REVENUE		
<u>Restricted</u>		
Donations	\$ 81,052	\$ 146,202
Grants	-	37,355
Investment income	29,695	17,845
Gain on sale of marketable securities	22,794	33,233
	133,541	234,635
<u>Unrestricted</u>		
Administration fees	16,322	15,343
Dinner event	59,495	42,436
Federal grant	3,382	3,229
Golf event	53,735	48,864
Pub Night event	5,730	75
Unrealized gain (loss) on marketable securities	(23,506)	(24,249)
	115,158	85,698
	248,699	320,333
EXPENSES		
<u>Restricted</u>		
Administration fees	16,322	15,343
Bursaries	5,000	3,500
Grants	50,600	84,905
	71,922	103,748
<u>Unrestricted</u>		
Advertising and promotion	13,322	10,886
Audit	1,128	1,506
Dinner event	23,681	26,110
Golf event	24,065	21,269
Insurance	2,025	1,958
Office and sundry	12,043	10,637
Office services	11,581	13,093
Pub Night event	475	-
Subcontracts	36,825	31,640
Transfer to restricted funds	4,975	-
	130,120	117,099
	202,042	220,847
Excess of revenue over expenses	46,657	99,486
Restricted Fund Transfers	(61,619)	(130,887)
Net surplus (deficit)	(14,962)	(31,401)
Net assets, beginning of year	50,991	82,392
Net assets, end of year	\$ 36,029	\$ 50,991

The accompanying notes are an integral part of these financial statements.

THE MAPLE RIDGE COMMUNITY FOUNDATION
STATEMENT OF CHANGES IN NET ASSETS - RESTRICTED FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2018

	Net Assets				Transfers from		
	Beginning of the	Donation	Disbursements	Investment	(to)	Net Assets End	
	Year	Income	Withdrawals	Income (Loss)	Unrestricted	of the Year	
Anne and Richard Vogel Fund	8,317	-	517	390	122	8,068	
Austin Pelton Memorial Fund	30,280	320	1,892	1,430	449	29,688	
Brian Elliott Family Fund	15,896	-	988	746	234	15,420	
Bruce Johnston Fund	24,064	-	1,495	1,129	354	23,344	
Bryan & Kathy Hutton Family Fund	-	10,000	-	298	113	10,185	
Community Chest	11,744	7,494	5,000	692	203	14,727	
Community Endowment Fund	213,961	29,900	15,887	11,301	3,522	235,753	
Dave & Donna Telep Fund	14,789	-	919	694	217	14,346	
Daykin Family Fund	2,305	3,250	273	223	64	5,441	
Directors' Endowment	9,453	-	587	443	139	9,170	
Dr Robert & Michele Harrison Family Fund	9,998	1,000	400	524	164	10,958	
Dunning Family Fund	9,820	500	610	475	148	10,036	
Endowment for Physically Disabled	9,166	-	-	447	140	9,473	
Environmental Endowment Fund	20,022	-	-	975	306	20,692	
EPR Maple Ridge Langley	7,456	3,000	463	467	121	10,338	
Findlay Gunnell Sandor	3,872	2,000	241	260	65	5,826	
Founders' Cup Charity Classic	73,621	5,000	5,000	3,688	1,163	76,146	
Founders' Cup Special Fund	22,942	-	-	1,118	350	23,709	
John & Douglas King Family Fund	30,094	2,688	1,870	1,517	453	31,975	
Mark's Youth Fund	10,349	-	-	504	158	10,695	
Marv Jones Family Fund	7,347	-	457	345	108	7,128	
Mussallem Vocational Education Fund	75,970	-	4,000	3,561	1,140	74,391	
Mussallem Youth Fund	58,554	-	5,000	2,704	838	55,419	
Patrick Smith Family Fund	1,726	-	107	81	25	1,674	
R.M. Youth Advocacy Fund	55,989	-	-	2,728	855	57,861	
Ralph and Bonnie Telep	10,604	-	659	497	156	10,286	
Rick & Melissa Cable Family Fund	-	10,000	-	391	39	10,353	
Ridge Meadows Hospice Society Fund	39,065	400	-	1,915	601	40,778	
Ridge Meadows Seniors Fund	12,895	-	-	628	197	13,326	
Robson Family Fund	20,652	-	700	985	308	20,630	
Ron and Alma Jones Family Fund	51,416	-	-	2,505	786	53,135	
Ron Merkley Memorial Library Fund	11,107	-	-	541	170	11,478	
Rotary of Haney Endowment Fund	105,885	-	-	5,158	1,618	109,425	
Rotary of Haney Youth	6,700	5,500	6,000	319	117	6,402	
Shantz Family Fund	6,688	-	416	314	98	6,488	
Stephen & Joanne Telep Fund	10,019	-	623	470	147	9,719	
Tom Meier Fund	24,064	-	1,495	1,129	354	23,344	
Turell Brown Memorial Scholarship	3,692	-	-	180	56	3,815	
Van Vloten Cultural Fund	14,730	-	-	718	225	15,222	
2018 TOTALS	1,045,249	81,052	55,600	52,489	16,322	1,106,868	
2017 TOTALS	914,362	183,557	88,405	51,078	15,343	1,045,249	

The accompanying notes are an integral part of these financial statements.

THE MAPLE RIDGE COMMUNITY FOUNDATION

STATEMENT OF CASH FLOWS

Year Ended September 30, 2018

	2018	2017
Cash flows from (for) operating activities:		
Excess (deficiency) of revenue over expenses	\$ 46,657	\$ 99,486
Changes in non-cash working capital		
Government agencies recoverable	(473)	361
Accounts receivable	(3,600)	(3,000)
Accounts payable and accrued liabilities	(1,019)	5,508
	<u>41,565</u>	<u>102,355</u>
Cash flows from (for) investing activities:		
Investments	(29,936)	(151,572)
Increase (decrease) in cash	11,629	(49,217)
Cash, beginning of year	22,464	71,681
Cash, end of year	\$ 34,093	\$ 22,464

The accompanying notes are an integral part of these financial statements.

THE MAPLE RIDGE COMMUNITY FOUNDATION
STATEMENT OF FINANCIAL POSITION
 September 30, 2018

	2018	2017
ASSETS		
Current:		
Cash	\$ 34,093	\$ 22,464
Accounts receivable	6,600	3,000
Government agencies recoverable	2,606	2,134
	43,299	27,598
Investments - note 2	995,638	965,702
Endowment fund - note 3	110,000	110,000
	\$ 1,148,937	\$ 1,103,300

LIABILITIES AND NET ASSETS

Current:		
Accounts payable and accrued liabilities	\$ 6,040	\$ 7,060
Net assets		
Unrestricted	36,029	50,991
Restricted	1,106,868	1,045,249
	1,142,897	1,096,240
	\$ 1,148,937	\$ 1,103,300

On behalf of the Board

K. Halpin Director
Haupt Director

Feb 20, 2019 Date
Feb 20, 2019 Date

THE MAPLE RIDGE COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

Year Ended September 30, 2018

PURPOSE OF THE ORGANIZATION

The Maple Ridge Community Foundation is a local charitable organization that uses the funds and property entrusted to it for such charitable purposes as will, at the sole discretion of the Board of Directors of the Foundation, most effectively assist, encourage and promote the well-being and quality of life of the residents of the Municipality of Maple Ridge.

The Foundation is registered with the Charities Division, Canada Revenue Agency and is classified as a public foundation. As such, it is exempt from federal income tax and can issue charitable donation receipts.

The Foundation is also a registered society under the Society Act of British Columbia as a not-for-profit organization.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Foundation have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO) and include the following significant accounting policies.

Income Taxes

The Foundation is exempt from provincial and federal income tax.

Revenue Recognition

The Foundation recognizes revenue from donations in the period in which such amounts are received. Donations which are restricted for specific purposes are recognized as revenue in the appropriate restricted fund.

Subsequent use of these restricted funds are shown as expenses in the period in which the disbursements are made and they are charged against the appropriate restricted fund.

Investments

The Foundations investments in Marketable Securities, consisting entirely of shares of publicly traded companies on Canadian and US exchanges, are initially and subsequently measured at fair value. Changes in fair value are recognized in net income in the period incurred. Transaction costs that are directly attributable to the acquisition of these investments are recognized in net income in the period incurred.

Contributed Services

Volunteers contribute many hours per year to assist the Foundation in carrying out its service delivery activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

THE MAPLE RIDGE COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

Year Ended September 30, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONT'D

Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results may differ from those estimates and would impact future results of operations and cash flows.

Financial Statement Presentation

In accordance with, the CICA Handbook Section 1401 General Standards of Financial Statement Presentation, management has made its assessment and concluded there is no issue regarding the Foundation's ability to continue as a going concern based on the assumption that the current revenue levels will not significantly decline. If there are significant declines in revenues, expenses will be adjusted to match.

2. INVESTMENTS

Investments are represented by the following:

	2018	2017
Cash	\$ 186,348	\$ 54,039
Marketable securities	809,290	911,663
	\$ 995,638	\$ 965,702

The cost of investments at September 30, 2018 was \$992,458 (2017 \$937,804)

3. ENDOWMENT FUND

In 2003, the Foundation established an endowment fund, The Maple Ridge Community Foundation Endowment Fund, managed by the Vancouver Foundation. The capital of the Fund and any additional contributions are held permanently by the Vancouver Foundation and the earnings are paid to the Maple Ridge Community Foundation for its activities. The total capital held in the Endowment Fund at September 30, 2018 is \$110,000 (2017 \$110,000).

THE MAPLE RIDGE COMMUNITY FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

Year Ended September 30, 2018

4. RISK MANAGEMENT

The Foundation uses comprehensive risk management procedures to limit the risks inherent in the use of financial instruments. Risks include credit, currency, interest rate, liquidity and market risks. The significant risks that the Foundation is exposed to are noted below.

Foreign Exchange Risk

The Foundation has an exposure to foreign currency fluctuations on its foreign currency denominated assets and liabilities. Such foreign exchange currency fluctuations will continually affect the Foundation's income. As at September 30, 2018, the following items are denominated in US currency and have been converted to Canadian currency:

	2018 CAD\$	2017 CAD\$
Cash	\$ 1,957	\$40,751
Securities	\$40,874	\$ 0

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will affect the fair value or future cash flows of the Foundation's financial instruments. The Foundation is exposed from time to time to the interest rate risk as a result of holding fixed rate cash equivalent investment of varying maturities. The Foundation reduces the risk that it will realize a loss as a result of a decline in the fair value of these investments by limiting these investments to highly liquid securities with short-term maturities.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The entity is exposed to all three types of risk.

5. CAPITAL MANAGEMENT

The Foundation defines its capital for capital management purposes as cash. The Foundation's objectives when managing capital is to maximize its cash flows from investments and fundraising activities in order to maintain sufficient liquidity to fund its ongoing commitments.

The Foundation monitors and achieves its capital management objective, which is unchanged from prior years, through short and long term liquidity plans, to which it makes changes in light of changes in economic conditions.

The Foundation expects its current capital resources will be sufficient to carry out its ongoing operations. There are no external restrictions on the Foundation's capital.
